

REQUEST FOR CHURCH OPERATING FUNDS

Project Name: _____

Date of Request: _____

Project Date: _____

Project Location: _____

Project Coordinator: _____

Committee Members: _____

Description of Project: *(provide as much detail as possible)*

Project Budget: *(list all possible costs)*

| Amount | Description of Purchase | Purchase From/Pay to: |
|--------|-------------------------|-----------------------|
| | | |

TOTAL AMOUNT REQUESTED FROM CHURCH FUNDS

TOTAL AMOUNT GRANTED

Date Church Board Approved